

James Monroe PTO/Dads Club Minutes for Thursday, September 8, 2011

The meeting was called to order at 6:00 pm.

**In attendance:**

<b>Theresa Quintal (VP)</b>	<b>Mrs. Beltran (Principal)</b>	<b>Czarina Bumanglag</b>
<b>Sarry Abfalter (SEC)</b>	<b>Mrs. Faraghan (Teacher)</b>	<b>Jean Troconis</b>
<b>Tanya Solis (Treas)</b>	<b>Mrs. Watkins (Teacher)</b>	<b>Jennifer Osborn</b>
<b>Concon Lykins</b>	<b>Ms. Antonieta Siguantay</b>	<b>Robin Joseph</b>
<b>Lisa Nesmith</b>	<b>Gina Nielson</b>	<b>Dorothy Williams</b>
<b>Kevin Nguyen</b>	<b>Ralph Cadd</b>	

**Presidents Report**

Vice President Theresa Quintal welcomed everyone in attendance. The Board, principal and guest were introduced.

**Secretary's Report**

Sarry Abfalter did not take notes or minutes for last meeting because she was not in attendance. Its announced by Theresa that there are not minutes for approval because of this.

**Treasurer's Report**

Tonya Solis went over the expenditures and profits form recent events.

Chase (Two Accounts) \$18,578.49 & 8,649.73

No more Citibank account. Please remove from future agendas.

**Committee Reports**

All of the agenda committee items were gone over one by one. I will write notes only on ones that had questions or changes, and list below.

Box Tops – Two new parent volunteers, Tonya will coordinate with them, and hand over the reigns. Gina Nielson and Lisa Nesmith are the new Box Top Coordinators.

Direct Donation – Forms translations need to be reviewed and approved for distribution. Parent Jean Tronconis agrees to do the Spanish translation, Sarry to email her the word doc. Mrs. Beltran asked to have Mrs. Mock do the Chinese translation, Sarry to email word doc to Mrs. Beltran.

Papa Murphy's –

**3-3 Fundraiser:** Sarry reviewed with group information that Karen provided. This fundraiser will be referred to as the 3-3 Papa Murphy's fundraiser, being held on the third Wednesday of each month. So 3 = third day (Wednesday) – 3 (Third Week). Owners of Papa Murphy's preferred this, they think it will help parents remember what day and what week.

**Fundraiser Banner :** Also discussed that Papa Murphy's has offered to pay for a banner to hang outside the school on the day of the event as a reminder to parents the event is that day. PTO needs to decide what wordage, and what size the sign should be. We then submit that to Papa Murphy's contact and they will incorporate their corporate graphics, and we can have the sign

made. No decision made on what the sign should read. I suggest: Papa Murphy's Take and Bake Tonight 20% back to James Monroe – TONIGHT! (Green Market Location only) Also a flyer or call home as reminder might be a good idea?

Student of the week: Papa Murphy's is sponsoring student of the week by offering free product to the student. Sarry brought up to Mrs. Beltran that a list needed to be posted with posters of the winners in class or perhaps in the office. Mrs Beltran says she already spoke to the owners and that she told them it would be reported in the Eagle Eye and no where else:

Chuck-E-Cheese – 2<sup>nd</sup> Wednesday of each month. 15% back to James Monroe. Sarry briefly gives details and asks if any parents are interested in being the Chuck-E-Cheese Ambassador. IF we had someone in charge of the event, we could actually have ChuckE come to the school, but that requires a parent chaperone. Jean Troconis says she would be interested in coordinating with Karen to do this for the kids. I will email Karen and Jean, so they can hook up and discuss further details.

Shares – Parents ask if cards are available. PTO will need to purchase more? We need to ask Karen about.

BookFaire – Dates are 9-12-11 thru 9-16-11

Spring Fundraiser – date will be before spring break.

Six Flags – will roll over to next meeting with Karen is present.

Holiday Craft Faire – date October 29, 2011

Pancake Breakfast – Talk of date never comes to conclusion, no date set. Theresa will ask her one dad Rudy, what date is good for him. Discussed that this could be the 5<sup>th</sup> grade fundraiser for end of year graduation funding if all 5<sup>th</sup> grade parents volunteer to run it. No decision made though.

Target Card – No donation info available for Karen online, which Sarry reports. Asked Mrs. Beltran if she has received any recent funds from Target, and she says not that she is aware of.

### New Business –

Field Trip Bus – Mrs. Faraghan asks for update on bus funds for teachers this year. Tonya provides that the new bus funds will be \$500 per class room. Tonya also asks that Mrs. Faraghan remind teachers that if busses are scheduled, and weather prohibits the trip, busses must be cancelled 24 hours in advance otherwise there will be a charge, which will come out of the teacher's bus fund.

New 5<sup>th</sup> grade Teacher – Mrs. Beltran will submit formal funds request for Elmo and Projector for the new 5<sup>th</sup> grade teacher that will be hired next week. Its discussed if the teacher gets there quickly, Mrs. Beltran will make arrangements for the new teacher to borrow one that possibly is not being used.

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Parent Question- parent asks if they were not at this meeting, how or where could they go to find out all the information we are discussing in the meeting. We tell him that most communication is sent home with the children in fliers. Some information comes through the phone tree calls from the school, and that all information should be listed on our website, which is currently not updated. Sarry says we need to either get a parent volunteer who is familiar with Web Design, or perhaps consider outsourcing the web page so that current information can be listed there. Jean Troconis says her husband is a graphics artists, and that he can do our web page updates at no cost. I tell her I will send her email address to Karen and that the husband and Karen should discuss him updating it for us.

*Next Meeting*

Next meeting set for October 13, 2011 from 6:00-7:00 pm. Sarry will not be in attendance for this meeting. She is traveling on business. I will ask Karen to take notes for me.

*Adjournment*

Tonya asked for a motion to adjourn the meeting. Theresa Quintal so moved and Sarry Abfalter seconded the motion. Motion carried. Meeting adjourned at 5:30 pm.