



James Monroe Elementary PTO Meeting Minutes

November 4, 2009

6:30pm – 7:30pm

Board Members:

President – Karen Sakai, 867-5100, sakai@gojamesmonroe.org

Vice President – OPEN

Treasurer – Maricel Balanon, 614-8179, balanon@gojamesmonroe.org

Secretary – Theresa Quintal, 387-4478, quintal@gojamesmonroe.org

Attendees: Karen Sakai, Maricel Balanon, Theresa Quintal, Sheila Faraghan, Caroline Ocampo, Tanya Solis, Rudy Morales, Rebecca Jauregui

Time	Item	Owner
6:30 – 6:35	Welcome	Karen
6:35 – 6:40	Introductions	All PTO members
6:40 – 6:45	Old business and approval of last meeting's minutes	Theresa
6:45 – 6:50	Treasurer Report A. Washington Mutual - \$ B. Citibank - \$	Maricel
6:50 – 7:05	Committee Reports A. Box Tops Collection, Tanya 1) Sent in 27,500 box tops = \$275.70 B. Campbell's Soup Labels Collection, Tanya 1) As of 11/4/09, Monroe has 12,830 points C. Cell phone & Ink Cartridge Recycling , Tanya 1) Still collecting D. Direct Donation Program, Spanish version & Chinese version available, Karen 1) Copies are posted on the bulletin board in copy room and in the news section of the school website. Teachers & staff, anytime you have a blank side on your newsletters, choose a version to distribute. 2) 3 donors to date – raised \$765 (Rm. 21 & 8, Rm. 17 & 1, Rm. 8) E. Escrip (Macy's & Safeway/Pak n Save) Program, Karen 1) Enrollment forms are distributed on the back of the monthly Supply Drive flyers 2) Raised: June 2009 - \$228.93, July 2009 – 209.59, Aug 2009 - \$200.50, Sept 2009 - \$401.43 F. Shares (Lucky's) Program, Caroline G. Scholastic Book Faire , Theresa or Tanya 1) Next sale will be in May during Open House week H. Chuck E. Cheese Fundraising Night , Karen 1) November 18, 3pm-9pm 2) Raised: 9/23/09 - \$67.44, 10/14/09 - \$13.08 I. Fall Fundraiser, Maricel	Various

- J. Six Flags Tickets, Karen
 - 1) Tickets on sale for \$25 each until 11/9/09. Upgrade to 2010 season pass for \$19.99 at the park.
- K. Supply Drive, Karen
 - 1) October – Kleenex & bandages – collection kept in Teacher’s Supply Room and Main Office
 - 2) November – Antibacterial wipes – flyers will be distributed this week
- L. Holiday Basket Raffle, Maricel
 - 1) Theme sign up in Teacher’s Lounge
 - 2) Baskets should be completed by 12/1 for display
 - 3) Raffle ticket sales 11/16 – 12/11
 - 4) Raffle will be held week of 12/14
- M. [Target](#) (School Safety & Supply fund)
 - 1) Funds maintained by Main Office
 - 2) 24 REDcard donors, August 2009 - \$140.05
- N. 5th Grade Craft Fair, Theresa & Tanya
 - 1) November 14th from 9am-2pm
 - 2) Set up on Friday @ 4-6pm and Saturday @ 8am
 - 3) 4 tables still available
- O. Crab Feed, Theresa, Tanya & Rudy
 - 1) January 29th, tentative date
- P. Yearbook, Theresa
 - 1) Cost will be determined but no more than \$20
 - 2) Need assistance from parents to send in pictures from field trips and classroom events

7:05 – 7:15	Announcements	Various
7:15 – 7:30	New Business	Various
	A. Fund Requests <ul style="list-style-type: none"> 1) PTO will no longer hold funds for classrooms 	
	B. 2009-2010 Event Matrix	
	C. Open forum to all members <ul style="list-style-type: none"> 1) Ideas or thoughts 2) Questions 3) Anything 	
7:30	Adjournment	Karen