



James Monroe Elementary PTO Meeting Agenda

January 6, 2010

5:00pm – 6:00pm

Board Members:

President – Karen Sakai, 867-5100, sakai@gojamesmonroe.org

Vice President – OPEN

Treasurer – Maricel Balanon, 614-8179, balanon@gojamesmonroe.org

Secretary – Theresa Quintal, 387-4478, quintal@gojamesmonroe.org

Attendees: Karen Sakai, Maricel Balanon, Theresa Quintal, Rudy Morales, Sheila Faraghan, Caroline Ocampo, Jill Wurm, Rebecca Jauregui

Time	Item	Owner
5:00 – 5:05	Welcome	Karen
5:05 – 5:10	Introductions	All PTO members
5:10 – 5:15	Old business and approval of last meeting's minutes	Theresa
5:15 – 5:20	Treasurer Report A. Washington Mutual B. Citibank	Maricel
5:20 – 5:35	Committee Reports A. Box Tops Collection, Tanya B. Campbell's Soup Labels Collection, Tanya C. Cell phone & Ink Cartridge Recycling , Tanya D. Direct Donation Program, Spanish version & Chinese version available, Karen E. Escrip (Macy's & Safeway/Pak n Save) Program, Karen F. Shares (Lucky's) Program, Caroline G. Scholastic Book Faire , Theresa or Tanya H. Chuck E. Cheese Fundraising Night , Karen I. Supply Drive, Karen J. Holiday Basket Raffle, Maricel K. Target - (School Safety & Supply Fund), Queta L. Crab Feed, Theresa, Tanya & Rudy M. Yearbook, Theresa N. Spring Fundraiser, Maricel O. Walkathon, Mrs. Mok & Mrs. Watkins	Various
5:35 – 5:45	Announcements	Various
5:45 – 6:00	New Business A. Fund Requests B. 2009-2010 Event Matrix C. Open forum to all members 1) Ideas or thoughts 2) Questions 3) Anything	Various
6:00	Adjournment	Karen