



James Monroe Elementary PTO Meeting Minutes

February 3, 2010

5:00pm – 6:00pm

Board Members:

President – Karen Sakai, 867-5100, sakai@gojamesmonroe.org

Vice President – OPEN

Treasurer – Maricel Balanon, 614-8179, balanon@gojamesmonroe.org

Secretary – Theresa Quintal, 387-4478, quintal@gojamesmonroe.org

Attendees: Karen Sakai, Theresa Quintal, Sheila Faraghan, Jill Wurm, Tanya Solis

Time	Item	Owner
5:00 – 5:05	Welcome	Karen
5:05 – 5:10	Introductions	All PTO members
5:10 – 5:15	Old business and approval of last meeting's minutes	Theresa
5:15 – 5:20	Treasurer Report A. Washington Mutual - \$ B. Citibank - \$	Maricel
5:20 – 5:35	Committee Reports A. Box Tops Collection, Tanya 1) Sent in 27,500 box tops. Check received for \$325.70 B. Campbell's Soup Labels Collection, Tanya 1) As of 11/4/09, Monroe has 12,830 points C. Cell phone & Ink Cartridge Recycling , Tanya 1) Still collecting D. Direct Donation Program, Spanish version & Chinese version available, Karen 1) Copies are posted on the bulletin board in copy room and in the news section of the school website. Teachers & staff, anytime you have a blank side on your newsletters, choose a version to distribute. 2) 4 donors to date – raised \$1765 (Rm. 21 & 8, Rm. 17 & 1, Rm. 8, Rm. 12) E. Escrip (Macy's & Safeway/Pak n Save) Program, Karen 1) Enrollment forms are distributed on the back of the monthly Supply Drive flyers 2) Raised: June 2009 - \$228.93, July 2009 – 209.59, Aug 2009 - \$200.50, Sept 2009 - \$401.43, Oct 2009 - \$200.95, Nov 2009 - \$252.43, Dec 2009 - \$229.85 F. Shares (Lucky's) Program, Caroline 1) 3% payment on all qualified purchases made by cardholders when presented at checkout 2) April (57.84), May (47.94) , June (46.32) payment - \$152.10 3) July (42.66), Aug (33.03), Sept (55.41) payment - \$131.10 G. Scholastic Book Faire , Theresa or Tanya 1) Next sale will be in May during Open House week (May 24-28) H. Chuck E. Cheese Fundraising Night , Karen 1) Next event, February 10th, 3pm-9pm 2) Raised: Sept - \$67.44, Oct - \$13.08, Nov - \$22.40, Dec - \$0, Jan - \$119.20 I. Supply Drive, Karen	Various

1) February - #2 pencils – flyers will be distributed this week

J. [Target](#) - (School Safety & Supply Fund), Queta

1) Funds maintained by Main Office

The most recent Target donation to this school (August 2009):	140.05
Total of all Target donations to this school through August 2009:	3280.14
Amount accumulated toward the next Target donation: *	179.63
Number of REDcard holders who have designated this school:	24

K. Crab Feed, Theresa, Tanya & Rudy

1) Huge success. Thank you to everyone who helped and everyone who came to enjoy the dinner!

L. Yearbook, Theresa

1) Need assistance from parents to send in pictures from field trips and classroom events

2) Permission slips will be distributed with the next Eagle Eye

M. Spring Fundraiser, Maricel

1) Hershey's candy bar assortment

2) Distribution will be week of March 29

3) Permission slips will be distributed

N. Lourd's, Jill

1) Lourd's will donate 15% of James Monroe February sales if you show a Monroe logo during checkout

5:35 – 5:45 Announcements Various

A. Next meeting will be held at 4:15pm due to High Expectations classes

5:45 – 6:00 New Business Various

A. Fund Requests

a. High Expectations – water, plates, napkins and forks

B. 2009-2010 Event Matrix

C. Open forum to all members

1) Ideas or thoughts

1. Flag fundraiser

2) Questions

3) Anything

6:00 Adjournment Karen